

#### UNIVERSITY GRANTS COMMISSION BAHADUR SHAH ZAFAR MARG NEW DELHI-110 002

## Proforma for submission of information by State Private Universities for ascertaining their norms and standards

#### A. Legal Status

1.1	Name and Address of the university	Amity University Maharashtra
		(As per Maharashtra ACT XIII)
		Address- Bhatan, Panvel – 410206
1.2	Headquarters of the University	Panvel – Maharashtra
1.3	Information about University	
	a. Website	www.amity.edu/mumbai
	b. Email Address	info@mum.amity.edu
	c. Phone Nos.	022-71987001
	d. Fax No.	022-71987001
	Information about Authorities of the University	
	a. Ph. (including mobile), Fax Nos. and e-mail of	Name of Chancellor: Dr Aseem Chauhan
	Chancellor	Ph. No. 011-41888000, 011-41888314
		Email Address - aseemchauhan@amity.edu
	b. Ph. (including mobile), Fax Nos. and e-mail of	Name of Vice-Chancellor: Prof. (Dr) A W Santhosh Kumar
	Vice- Chancellor	Email Address – vcaum@mum.amity.edu
		Ph. No. 022- 719874512
	c. Ph. (including mobile), Fax Nos. and e-mail of	N CD : D HCM
	Registrar	Name of Registrar- Dr. H S Vyas
		Ph. No. 022- 719874568 Mob- 8120012802
		Email Address-registraraum@mum.amity.edu

					Name of Finance Officer – CA Chandra Nahata Mob- 9833682558 Email Address-cnahata@mum.amity.edu
1.4	Date of E	stablishment			24 <sup>th</sup> June 2014
1.5	Name of the Society /Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/ Trust Deed to be enclosed)				Ritnand Balved Education Foundation – A Registered Society  Enclosed Annex A
1.6	Composit	ion of the Soc	ciety / Trust		
	Name	Address	l t	Designation in he society Trust	Enclosed Appendix - I
	(Details to	be provide i	n <b>Appendix-I</b> )		
1.7	in other S in compa following Name of the member	hether the members of the society/Trust are members other Societies /Trusts or in the Board of Governors companies? if yes please provide details in the llowing format: -  Name of Address Name of Designation the society in the hembers /trust Society		details in the  Designation in the Society	Appendix – II (Not Applicable)
	(Details t	o be provided	l in <b>Appendix-II</b>	)	
1.8	Whether the promoting Society / Trust is involved in promoting / running any other University / Educational Institution? if yes, please give details in the following format:-  Name of the University   Activities			ty / Educational	Enclosed Appendix - III
	(Details to	o be provided	in <b>Appendix-II</b> l	(I)	

1.9		ociety /trust is involved in les other than educational? if the following format: -	
	Name of Organization	Activities	
			Appendix – IV
			(Not Applicable)
	(Details to be provided in A	Appendix-IV)	
1.10	Act and Notification under	which established	Maharashtra Act No. XIII of 2014, Maharashtra State Government
	(Copy of the Act & Notific	ation to be enclosed)	Notification dated 24.06.2014.
			(Enclosed Annex B)
1.11	Whether the University	has been established by a	
	separate State Act?		Yes

## **B.** Organization Description

2.1	Whether unitary in nature (as per the UGC Regulation)	Yes
2.2	Territorial Jurisdiction of the University as per the	Maharashtra
2.3	Act Details of the constituent units of the University, if any as mentioned in the Act	Not Applicable
2.4	Whether any off-campus center (s) established? if yes, please give details of the approval granted by the State Government and UGC in the following format: -  a. Place of the off-campus b. Letter No. & date of the approval of State Government c. Letter No. & date of the approval of UGC (Details to be provided in <b>Appendix-V</b> ) (Please attach attested copy of the approval)	No Appendix-V (Not Applicable)

2.5	Whether any off-shore campus established? If yes,	
	please give details of the approval granted by the	
	Government of India and the host country in the	
	following format: -	
	a. Place of the off-shore campus	No
	b. Letter No. & date of the approval of Host	Appendix-VI
	Country	(Not Applicable)
	c. Letter No. & date of the approval of	
	Government of India	
	(Details to be provided in <b>Appendix-VI</b> )	
	(Please attach attested copy of the approval)	
2.6	Does the University offer a distance education	
	programme? If yes, whether the courses run under	
	distance mode are approved by the competent	No
	authority? (Please enclose attested copy of the	
	course –wise approval of competent authority)	
2.7	Whether the University has established study centre	
	(s)? If yes, please provide details and whether these	
	study centers are approved by the competent	
	authority of the University and UGC?	
		No
	(Details to be provided in <b>Appendix-VII</b> )	Appendix-VII
		(Not Applicable)
	(Please enclose attested copy of the approval from	
	the competent authority)	

## C. Academic Activities Description

#### 3. Academic Programmes

3.1	Details of the programmes permitted to be offered by	Progran	nme	No. of Cour	se	
	Gazette Notification of the State Government and its	UG			8	
	reference	PG			0	
		Diplom	ıa		0	
	(Details to be provided in <b>Appendix-VIII</b> )	PG Dip	loma		0	
		Certific	ate Course		0	
		M. Phil			0	
		Ph.D.			0	
		Any otl	ner (pl.	Integrated C	Course:	
		Specify	r)	DSc:		
				DLitt:		
				LLD:		
		*At initial s	nnex C stages, Univ	ersity started	08 (including UG	w total number of +PG+Ph.D) for the
3.2	Current number of academic programmes /courses offered		T .			
	by the University	Progra	amme	No. of	Sanctioned	Actual
	(D. 4, '1, 4, 1,			Programs	Intake	Enrollment
	(Details to be provided in	UG		56	1,630	1,317
	Appendix-IX)	PG		29	640	556
		Diploma		0	0	0
		PG Diplom	a	0	0	0
		Certificate		0	0	0
		M. Phil	Course	1	8	8
1	i ·	1 <b>VI.</b> F IIII		1	0	O

					Ph.D.	21	145	55
					Dual Program	1	10	7
					(B.Tech + M.Tech)			
							ļ.	ļI
					Note: No. of Academi	c Programme	s /Courses offer	ed by the
					University – 108 (incl	_		Ž
					Annex D	υ,		
3.3	Whether appr	rovals of rele	evant statutory	council(s) such as				
			-	CTE .PCI, etc. have				
	been taken to	:						
	a. Start r	new course						
		crease intake						
				nd give course-wise		<b>Enclosed Ap</b>	nendix – X	
	details in the					Enclosed Ap	Pondia 1	
	Name of the	•	Whether					
	course	Council	approval taken					
			taken					
	Details to be	provided in A	\nnendix-X)					
3.4				es under distance				
	1	•	•	e students enrolled				
	in the follow	-						
	Name of	Course	No. of	]				
	the study	Offered	students					
	center		enrolled					
						Not App	olicable	
	(Please encl	ose copy of	the course-w	ise approval of the				
	competent a	uthority)						
	Temporal pla	ın of academ	ic work in the	University				
3.5					Compater	Cystom		
	Semester system / Annual system					Semester	System	

3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format: -  a. Name of the course (s) b. Since when Started c. Whether the University has applied for permission from UGC?  (Details to be provided in	No (Appendix-XI) (Not Applicable)
	Appendix-XI)	

#### 4. Student Enrollment and Student Support

4.1 Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus) – **Academic Year: 2021-22.** 

Particulars		No. of students from the same state where the University is located	No. of students from other States	No. of NRI students	No. of	Grand Total	
		Within Maharashtra	Out of Maharashtra	NRI	Foreign Students	Person of Indian Origin Students	
	M	427	212	0	0	6	645
UG	F	436	230	0	0	6	672
	T	863	442	0	0	12	1317
	M	148	65	0	0	0	213
PG	F	240	102	0	0	1	343
	T	388	167	0	0	1	556
	M	3	0	0	0	0	3
M. Phil	F	3	2	0	0	0	5
	T	6	2	0	0	0	8
	M	24	2	0	0	0	26
Ph.D.	F	25	4	0	0	0	29
	T	49	6	0	0	0	55
	M	0	0	0	0	0	0
Diploma	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
PG -	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
Diploma –	T	0	0	0	0	0	0
	M	0	0	0	0	0	0
Certificate	F	0	0	0	0	0	0
	T	0	0	0	0	0	0

Any Other	M	4	1	0	0	0	5
(Integrated	F	2	0	0	0	0	2
(B.Tech +							
M.Tech	Tr	6	1	0	0	0	7
Dual))	1						

#### M-Male, F-Female, T-Total

		Cate	egory	Female	Male	Total
4.2 Cat		SC		45	57	102
		ST		10	7	17
	Category-wise No. of Students	OBC	C	159	204	363
		PH		0	0	0
		Gene	eral	837	624	1461
		Tota	al	1,051	892	1,943

#### 4.3 Details of the two batches of students admitted

	Batch 1 Year of Entry –2017, 18, 19, 20				Batch 2			
Particulars					,	<b>Year of Entry – 2018, 19, 20, 21</b>		
	UG	PG	PhD	Total	UG	PG	PhD	Total
No. admitted to the programme	4119	1927	144	6190	4859	2255	187	7301
No. of Drop-outs  (a) Within four months of joining	618	173	23	814	1357	484	28	1833
(b) Afterwards	Nil	Nil	-	Nil	Nil	-	-	Nil

	Batch	1 (Passed out in 2021)		Batcl	Batch 2 (Passed out	
No. appeared for the final year	UG	PG	Total	UG	PG	Total
examination	732	503	1235	903	472	1375
No. Passed in the final exam	Batch 1 (Passed out in 2021)		Batch 2 (Passed out in 2022)			
	UG	PG	Total	UG	PG	Total
	666	463	1129	817	455	1272
No. Passed in first class	Batch 1 (Passed out in 2021)		Batch	1 2 (Passed o	out in 2022)	
	UG	PG	Total	UG	PG	Total
	595	419	1014	729	411	1140

4.4	Does the University provide bridge /remedial courses to the educationally disadvantaged students? if yes , please give details	We conduct remedial classes for educationally disadvantaged students particularly with regard to technical subjects of Biotechnology, Engineering, Mathematics and English (Communication Skills).  One on one mentoring is also done for below average students taking into consideration the internal marks.
		Each Department/Constituent Unit of the University prescribes "Guided Self Study Course (GSSC)" for the course units in which the students failed or are detained due to shortage of attendance in a semester and arrange counseling sessions for the students on weekends and holidays in the relevant odd or even semesters.
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	The University has a merit scholarship policy. In addition, we also provide financial assistance to deserving needy students under the terms and conditions specified by the University from time to time, such as Covid 19 financial assistance those who have lost their parent(s) or earning person of the family.
4.6	In case the University is running M. Phil/Ph.D. programme , whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M. Phil/Ph.D.	Yes, University is running Ph.D Programme on Full Time and Part Time basis from the session 2018-19 as per UGC Regulations 2009.

4.9 Whether the University complain	the prospective stuor admission, rules etc?			Yes, Website is regularly updated  Through print & electronic media, website and prospectus. Also, posting such information through:  • Student Centric Admission Process Guidelines  • Rules and regulations (Handbook),  • Sitemap
Whether the University complain				<ul><li> Virtual Campus Tours</li><li> Details on Infrastructure on website</li></ul>
N/A	any grievance reducersity? if yes, points received against against N/A	lease provide de inst malpractico formation of Complaint N/A	etails about the es, etc in the Action taken by the University N/A	Grievance Redressal mechanism is available via various statutory committees in place such as Committee Against Sexual Harassment (CASH), Grievance Redressal Committee (GRC), Anti-Ragging Committee etc.  Also, the University uses a ERP named 'AMIZONE' in which students can post complaints online and the same are addressed and resolved at appropriate level in a time bound upgradable hierarchical system.  An active cell for prevention of Sexual Harassment of Women has already been constituted for addressing grievances of female students, Faculty Members and staff.  Enclosed Annex E

## 5. Curriculum, Teaching Learning Process / Method, Examination/ Evaluation system

5.1	Which University body finalized the curriculum? The	Board of Studies, Academic Council and finally by Board of
	composition of the body may be given.	Management
	(Board of Studies, Academic Council, Board of	(First changes of curriculum are amended by BOS of the respective
	Management)	school and external members, then it is ratified in Academic
		council and further to BOM or GB.)
		(For composition of various bodies, refer
		Enclosed Annex F

5.2	What are the rules /regulation /procedure for revision of the curriculum and when was the curriculum last updated?	Through above para (5.1) Curriculum is updated every year. It was updated in Jan/Feb 2021.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? if yes, please enclose extract of the minutes.	Yes Enclosed Annex G
5.4	Furnish details of the following aspects of curriculum design:  Innovation such as modular curricula Inter/multidisciplinary approach	<ol> <li>Inter disciplinary learning is encouraged through conduct of seminars on specific topics, which are attended by all cross-sections of students irrespective of their discipline. Also experts guest lectures are attended by students of all disciplines. Important subject like Behavioural Science, Environmental Science and Communication Skills are taught across the board to students of all discipline.</li> <li>Choice Based Credit System (CBCS) implemented from Academic Session 2015-16.</li> <li>Students also go through value added courses like Communication Skills, Foreign Language (French, German &amp; Spanish), Behavioural Science &amp; Minor Track (in other areas like Animation, Fine Arts, Photography, Robotics, Management, Film, Fashion, Innovation, etc).</li> <li>Uniform course coding for teaching &amp; evaluation is applied for all courses which are common and uniform across different programmes.</li> </ol>
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	Yes.     Conducted 4 times a year. Last IQAC conducted in May 2022     Used for improving Academic Quality     Enclosed Annex H
5.6	Apart from classroom instruction, what are the other avenues of learning provide for the students? (Example: Project, internships, field trainings, Seminars, etc.)	Summer Internship Trainings, Semester Abroad Programmes, Industrial Visits, Field Trainings, National and International Conferences, Debates, Seminars, Projects etc. are conducted from time to time.  Entrepreneurship day was celebrated at AUM with an immensely insightful webinar. They all gave the students an opportunity to widen their knowledge base regarding innovative business practices,

5.7	Please provide details of the examination system (Whether examination based or practical based)	entrepreneurial journey, challe should be taken and information businesses.  Soft Skill Training, Communication Intellectual Trainings, Placemer practices, one-to-one career couranalytics skills training, Pre-place The examination system is a minexams as applicable and Theory E We are using OMR based examination.	on on how to on Trainings, M at trainings su nseling, soft s ment brainstor ox of Continuo exams.	o estable  fock Interpreted as the control of the c	erview Trainings, mock interview ning, aptitude &
5.8	What methods of evaluation of answer scripts does the University follow? whether external experts are invited for evaluation?	Answer scripts are masked (commencement of evaluation by f Both relative & absolute grading i Yes, external experts are invited for Enclose	faculty members used in gradi	rs.	,
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	Total number of malpractice cases  The Unfair Means Committee ( investigates each malpractice committee unanimously then do Amity University Maharashtra	constituted by ase with detail ecide the puni	y the Vi iled scru	ice Chancellor) atiny. The ion as per the
5.10	Does the University have a continuous Internal evaluation system?	Yes, the University has continuous End Term Examinations. Genote of internal assessment does examinations carry weil Component of evaluation  Case Discussion/ Presentation/Analysis Home Assignment Project	Yes. us Internal evaluerally, weighters not exceed	luation stage of a 30% and	ystem including all components d term end an 70%.

		Viva - Voce $1-2$ V $5-10$
		Quiz $1-3$ Q $5-10$
		Class Test (s) $1-2$ CT $10-15$
		Term Paper 1 TP 10 – 15
		End-Semester Examination 1 EE 70
		Total 100
5.11	How are the question papers set to ensure the achievement of the course objective?	Question papers follow Bloom's taxonomy Learning Level to assess student's ability of interpretation and application of knowledge, comprehension skills, and critical thinking skills rather than only knowledge recall.
		SETTING OF QUESTION PAPERS  (1) The syllabus in each paper shall be demarcated into well-defined units/areas of content along with a topic-wise breakdown. The Units shall be numbered.
		(2) The question papers for the end term examinations shall be set in such a manner as to ensure that they cover the entire syllabus of the concerned course unit.  (3) The tests and examinations shall aim at evaluating not only the student's ability to recall information, which he had memorized, but also his understanding of the subject and ability to synthesize scattered bits of information into a meaningful whole. Some of the questions shall be analytical and invite original thinking or application of theory.  (4) The Examiners shall be free to repeat questions set in previous examinations. This is necessary in order to ensure that students do not leave out important portions of the syllabus. Suitable instructions should be given to paper setters in this regard.
		The paper setters should give wider choice to the students for answering
		questions, by providing alternate questions in each of the syllabus. The
		total option in a question paper should not be more than 30% of the total
		marks assigned to a question paper.
5.10		
5.12	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	1. On the recommendations of the Examination Sub-Committee, the Head of Department shall forward to the Controller of Examinations the panels of internal and external paper setters, examiners for practical examinations, viva-voce examinations, workshops, etc, evaluators of answer books, head examiners, external experts for
L	I.	1 Continuous of anomal cooks, near examinets, external experts for

				<ol> <li>moderation of question papers.</li> <li>The Controller of Examinations shall prepare a consolidated panel of paper setters, examiners, evaluators, moderators, head examiners on the basis of names received from the Examination Sub-Committees. He may at his discretion add or delete the name(s) from the panel recommended by the Examination Sub-Committees.</li> <li>The Vice Chancellor on the recommendations of the Controller of Examinations shall approve the panel of paper setters, examiners, evaluators, Head Examiners, moderators ordinarily from amongst persons recommended by the Controller of Examinations. He may, however, appoint a person whose name in not include in the panel recommended by the Controller of Examinations, if he is satisfied that the person in question possesses the minimum qualifications and experience as prescribed in these regulations.</li> </ol>
5.13			conduct of examinations stantiate with details of	Examinations are conducted on common dates for all departments/schools under AUM.
			cement of results for the	under Acivi.
			in the following format:	Examination results are generally declared within 30 days from the last
	-		_	date of conduct of examination.
	Year	Date of exams	Date of announcement	
	D	10 <sup>th</sup> Dec to 21 <sup>st</sup>	of results 21st Jan 2019	
	Dec 2018	Dec 2018	21 <sup>st</sup> Jan 2019	
	May	13 <sup>th</sup> May to 24 <sup>th</sup>	17 <sup>th</sup> June 2019	
	2019	May 2019	17 June 2017	
	Dec	9 <sup>th</sup> Dec to 20 <sup>th</sup> Dec	20 <sup>th</sup> Jan 2020	
	2019	2019		
	July	20 <sup>th</sup> July to 31 <sup>st</sup>	14 <sup>th</sup> Aug 2020	
	2020	July 2020	-	
	Dec	7 <sup>th</sup> Dec 2020 to 15 <sup>th</sup>	12 <sup>th</sup> March 2021	
	2020	Feb 2021	T. 1. 10. 2001	
	June	10 <sup>th</sup> May 2021 to	July 19, 2021,	
	2021 Dec	2 <sup>nd</sup> July 2021 20 <sup>th</sup> Dec 2021 to 7 <sup>th</sup>	22 <sup>nd</sup> Jan 2022	
	2021	Jan 2022 (senior	22 Jan 2022	
	2021	batch)		
	Jan 2022	24 <sup>th</sup> Jan 2022 to 4 <sup>th</sup>	28 <sup>th</sup> Feb 2022	
		Feb 2022 (1st year)		
	June	8 <sup>th</sup> June 2022 to	18 <sup>th</sup> July 2022	
	2022	18 <sup>th</sup> June 2022		
		(senior batch)		

June 2022	27 <sup>th</sup> June to 8 <sup>th</sup> July 2022 (1 <sup>st</sup> year)	5 <sup>th</sup> August 2022	

#### **D.** Admission Process

6.1	How are students selected for admission to various	Methods mentioned at					
	courses? Please provide faculty –wise information	(c) 1,943 Students Admitted					
	a. Through special entrance tests	(d) 531 Students Admitted					
	b. Through interviews						
	c. Through their academic record	<b>During 2021-22.</b>					
	d. Through combination of the above						
		School wise admission criteria and weightages has been provided					
		at					
	Please also provide details about the weight age give to the above						
	the above	Annex J					
		12					
6.2	Whether the University is admitting students from	Name of the National /state No. of % of					
	national level entrance test or state level entrance test? if	level entrance exam students students					
	yes, please provide following details: - Academic Year	admitted from the					
	<u>2021-22.</u>	total					
		admitted					
		JEE Mains, NATA, MAT         531         27.32%					
6.3	Whether admission procedure is available on the	Yes					
	University website and in the prospectus	Website link: https://www.amity.edu/mumbai/					
6.4	Please provide details of the eligibility criteria for	Enclosed Annex K					
	admission in all the courses.						

6.5		• •	roviding any reserva ase provide details i			
	Category	No. of students admitted	% Of quota provide for reservation ar preparation in respe of actual enrolment	ıd	No Not Applicable	
6.6	Whether ar	ny manageme	ent quota is available	for admission		
	in the Uni	iversity? If y	ves, please provide			
	following f	No. of	No. of Students	% of stu		
	of Seats (Course-	Total students	admitted under	admitted under manageme	Not Applicable	
	wise)	admitted	management quota	quota		
6.7		•	olicy of the Univers	ity with regard	We do provide admission to NRI students, and they are registered	
	to NRI and	l overseas stud	dents?		under FRCC for verification.	
					We do not have specific policy for the same.	

#### E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Enclosed Annex L
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee. Fee by any name. etc)	No
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes Website link: https://www.amity.edu/mumbai/

7.4	Whether fee is charged by the University as per fee	Fee Charged as displayed on University Website
	structure displayed in the University website and in the	No hidden charges.
	prospects or some hidden charges are there?	
7.5	Mode Fee Collection	Mainly through the Online payment portal and also through Demand
		Draft.
		We have end-to end ERP package for fee payment (Amity Internet
		Zone (AMIZONE)
7.6	Whether University is providing any concession in fee to	Yes
	students? if yes, please provide details.	(We do provide scholarship to meritorious students such as On-
		Admission Scholarship and Continuation of merit Scholarship &
		Concession of Fees to AUM employees who have taken admission
		for Ph.D at Amity University)
		Enclosed Annex M
		Enclosed Times IVI
7.7	Details of the Hostel fee including mess Charges	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year
7.7	Details of the Hostel fee including mess Charges	
7.7	Details of the Hostel fee including mess Charges	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year
7.7	Details of the Hostel fee including mess Charges  Any other fee	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 68,000/- per year
		Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 68,000/- per year Mess Charges: as per actual, directly paid to the vendor by students.
7.8	Any other fee	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 68,000/- per year Mess Charges: as per actual, directly paid to the vendor by students.  No
7.8	Any other fee	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 68,000/- per year Mess Charges: as per actual, directly paid to the vendor by students.  No  1. Cost of Education calculated.
7.8	Any other fee  Basis of Fee Structure  Whether the University has received any complaint with regard to fee charged or fee structure? If yes, please give	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 68,000/- per year Mess Charges: as per actual, directly paid to the vendor by students.  No  1. Cost of Education calculated.
7.8 7.9 7.10	Any other fee  Basis of Fee Structure  Whether the University has received any complaint with regard to fee charged or fee structure? If yes, please give details about the action taken.	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 68,000/- per year Mess Charges: as per actual, directly paid to the vendor by students.  No  1. Cost of Education calculated. 2. Fees charged by competitors in and around Mumbai.  No
7.8	Any other fee  Basis of Fee Structure  Whether the University has received any complaint with regard to fee charged or fee structure? If yes, please give details about the action taken.  Whether University is providing any scholarship to	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 68,000/- per year Mess Charges: as per actual, directly paid to the vendor by students.  No  1. Cost of Education calculated. 2. Fees charged by competitors in and around Mumbai.  No  Yes
7.8 7.9 7.10	Any other fee  Basis of Fee Structure  Whether the University has received any complaint with regard to fee charged or fee structure? If yes, please give details about the action taken.	Hostel Fee for AC Accommodation – Rs. 1,21,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 68,000/- per year Mess Charges: as per actual, directly paid to the vendor by students.  No  Cost of Education calculated.  Fees charged by competitors in and around Mumbai.

## F. Faculty

Total no.	of
Sanctioned and	filled
up posts (Institu	ution
wise and Depar	tment –
wise) as on 30 <sup>th</sup>	June
2022	
	Sanctioned and up posts (Institution wise and Departure) as on 30 <sup>th</sup>

DED A DEL CENT	Professor		Associate Pro	ofessor	Assistant Profes	sor
DEPARTMEN T	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
1		Filled		rilled		rillea
ABS	1	0	3	1	15	11
AIB	1	1	4	6	14	12
AIBAS	1	1	10	0	18	13
AIIT	1	1	1	1	2	2
AILA	1	1	2	0	6	6
AITT	0	0	0	0	5	5
ALS	2	1	2	1	4	4
ASAP	6	6	1	2	12	9
ASAS	1	0	4	2	20	19
ASCO	1	0	3	2	12	11
ASET	2	2	5	7	15	15
ASFA	0	0	0	0	6	6
ASFT	1	1	0	0	10	8
ASL	1	0	1	1	25	22
CII	0	0	0	0	6	6
RICS	2	2	5	5	8	8
Total	21	15	46	28	178	157
<b>Grand Total</b>					(15+28+157) = 2	200

Note: Posts sanctioned by the Board of Management

# 8.2 Details of teaching staff in the following format (Please provided details – Institution –wise and Department –wise) (Enclosed Appendix – XIII)

8.3	Category-wise No. of Teaching Staff

Category	Female	Male	Total
SC	0	0	0
ST	0	0	0
OBC	0	0	0
PH	1	0	1
General	96	103	199
Total	97	103	200

#### 8.4 Details of the permanent and temporary faculty members in the following format

Particulars	Female	Male	Total
Total no. of permanent teachers	91	97	188
			100
No. of teachers with Ph.D. as the highest qualification	45	55	100
No. of teachers with M. Phil as the highest qualification	5	0	5
No. of teachers with PG as the highest qualification	41	38	79
No. of teachers with UG as the highest qualification	0	4	4
Total no. of temporary teachers	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M. Phil as the highest qualification	-	-	-
No. of Teachers with PG as the highest qualification	-	-	-
Total no. of part-time teachers	6	6	12

No. of teachers with Ph.D. as the highest qualification	0	0	0
No. of teachers with M. Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	4	3	7
No. of teachers with UG as the highest qualification	2	3	5
Total No. Visiting teachers	26	61	87

8.5	Ratio of full-time teachers to part-time /contract teachers	FT=188, PT+ VF =99, Ratio = 188/99; 1.89:1
8.6	Process of recruitment of faculty -whether advertised? (pl. attach copy of the ad) -whether selection committee was constituted as per the UGC Regulation?	Enclosed Annex O
8.7	Does the University follow self –appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether: - Self-Appraisal Evaluation peer Review Students' evaluation Other (Specify)	Yes,  1. Self-Appraisal System- Performance Based Appraisal System (PBAS) is implemented and on the basis of API+ score increments, and other benefits are extended to the faculty.  2. Peer Review – PBAS forms submitted by the faculty are peer reviewed as per existing guidelines of UGC.  3. Students Evaluation- Taking pre-exams feedback every semester on Amity Internet Zone (AMIZONE) is mandatory.
8.8	Institution-wise and Department-wise teacher student ratio (only full-time faculty)	Enclosed Annex P
8.9	Whether the University is providing UGC pay Scales to the Permanent Faculty?  If yes, please provide the following details:- Scale of pay with all the allowances	Yes

	Professor –	Scale of Pay:
	Associate Professor: -	Professor: At Rs.10000/- AGP in PB Rs.37400-67000
	Assistant Professor: -	Associate Professor: At Rs.9000/- AGP in PB Rs.37400-67000
	Mode of Payment-	Assistant Professor I: At Rs.6000/- AGP in PB Rs.15600-39100
	(Cash/ Cheque)	Assistant Professor II: At Rs.7000/- AGP in PB Rs.15600-39100
		Assistant Professor III: At Rs.8000/- AGP in PB Rs.15600-39100
		Credited to individual bank accounts or by cheque on 1st of every month.
8.10	Pay / Remuneration Provide to: -	
	Part-Time Faculty –	Through Bank Transfer
	Temporary Faculty –	
	Guest Faculty -	
8.11	Facilities for teaching staff	(a) Office Cubical for Directors/ Dy Directors/Professor/Associate
	(Please provide details about Residence, Rooms Cubicals,	Professor and workstations with Laptops/Computers with
	Computers/ Any Other)	Internet for faculty.
		<u> </u>
		(b) Ten- One Room set Accommodation as residences for faculty.
		<ul><li>(b) Ten- One Room set Accommodation as residences for faculty.</li><li>(c) Also provided transportation facilities to students, faculty</li></ul>

## **G.** Infrastructure

9.1	Does the University have sufficient space for Land &	Yes
	Building?	(27 Acres) (Bulit up Area – 86,710.685 Sq.m.)
		176 Classrooms, 2 Seminar Hall, 1 Auditorium, 56 Labs, 2 Libraries, 3
		TV Halls in Hostels, 1 Moot Court, 1 VIP Lounge, 8 Playgrounds
9.2	Does the University have sufficient classrooms?	Yes
9.3	Laboratories & Equipment	Enclosed Appendix XIV
	(Details to be provide about Library in <b>Appendix –XIV</b> )	
	AND	Enclosed Appendix XV
	(Details to be provide about Equipment in <b>Appendix –XV</b> )	

		Enclosed Annex R
d)	All Research Journals subscribed on a regular basis	51
		Total Reference Books – 3,453
c)	Total No. of Ref. Books (Each Department)	Refer Annex Q
b)	Computer / Communication facilities	Available 11 computer with Internet facility in each block
		Library of Block E: 59.06 Sqm
a)	Total Space (All Kinds)	Central Library: 270.00 Sqm
9.4	Library	Enclosed Appendix XIV
e)	Date of Purchase	
d)	Present Condition	
c)	Value (Rs.)	
b)	Location (Department)	
a)	Item Description (make and model)	

9.5	Sports Facilities	
	(Details to be provided in <b>Appendix –XVI</b> )	
a)	Open Playground (S) for outdoor sports (Athletics, football,	Yes
	Cricket, etc.)	
b)	Track for Athletics	Yes
c)	Basketball Courts	Yes (2 Courts)
d)	Squash / Tennis Courts	Yes (2 Courts)
e)	Swimming Pool (Size)	No
f)	Indoor Sports Facilities including Gymnasium	Available
g)	Any Other	Kho-Kho, Handball, Kabaddi, Badminton, Cricket Net Practice
9.6	Does the University has provision for Residential	Yes, separate hostels to accommodate 988 boys and 986 girls
	Accommodation Including hostels (boys & girls separately)	

## H. Financial Viability

Details of the Corpus Fund Created by the	5,00,000,00/-					
University	1800660	1800660 Dated 07.05.2014				
Amount – FDR No. Date – Period – (Documentary evidence to be given)  Financial Position of the University (Please provide audited income and expenditure statement for the last 3 years)	S.No. 1 2 3	Year 2018-19 2019-20 2020-21		ŕ	Expenditure 9,366.71 lacs 11,904.53 lacs 10,781.12 lacs	
	Audited Balance Sheet 2020-21					
Source of finance and quantum of funds available for running the University (for last audited year) FY 2020-21  Fee- Donations- Loan- Interest — Any other (pl. Specify)	Donation Loan Interest Any other	er (pl. Specif r receipts – Other incom	: Nil : Nil : Rs.59,07,0 y)	000/- (excluding intere	est income)	
	University  Amount – FDR No. Date – Period – (Documentary evidence to be given)  Financial Position of the University (Please provide audited income and expenditure statement for the last 3 years)  Source of finance and quantum of funds available for running the University (for last audited year) FY 2020-21  Fee- Donations- Loan- Interest –	University  Amount — FDR No. Date — Period — (Documentary evidence to be given)  Financial Position of the University (Please provide audited income and expenditure statement for the last 3 years)  Source of finance and quantum of funds available for running the University (for last audited year) FY 2020-21  Fee- Donations- Loan- Interest —  1800660  FD Creat  S.No.  1 2  3  Enclosee Audited  Fee Donation Loan (i) Other	University  Amount – FDR No. Date – Period – (Documentary evidence to be given)  Financial Position of the University (Please provide audited income and expenditure statement for the last 3 years)  Source of finance and quantum of funds available for running the University (for last audited year) FY 2020-21  Fee- Donations- Loan Interest –  1800660 Dated 07.05 FD Created with Orien  S.No. Year  1 2018-19 2 2019-20 3 2020-21  Enclosed Annex T  Audited Balance Shows the statement of the last audited year) FY 2020-21  Contains the University (for last audited year) FY 2019-20  The statement of the University (for last audited year) FY 2020-21  Fee- Donations Loan Interest  Any other (pl. Specification) Other incom  Other incom  Other incom  Other incom	University  Amount — FDR No. Date — Period — (Documentary evidence to be given)  Financial Position of the University (Please provide audited income and expenditure statement for the last 3 years)  Source of finance and quantum of funds available for running the University (for last audited year) FY 2020-21  Source of finance and quantum of funds available for running the University (for last audited year) FY 2020-21  Fee- Donations- Loan- Interest —  1800660 Dated 07.05.2014  FD Created with Oriental Bank of Cor Enclosed  S.No. Year Date  1 2018-19 28.09.2019  2 2019-20 14.01.2021  3 2020-21 14.02.2022  Enclosed Annex T Audited Balance Sheet 2020-21  Loan : Nil Interest : Rs.63,26,7 Any other (pl. Specify) (i) Other receipts — Other income: Rs.4323000/-	University  Amount – FDR No. Date – Period – (Documentary evidence to be given)  Financial Position of the University (Please provide audited income and expenditure statement for the last 3 years)  Source of finance and quantum of funds available for running the University (for last audited year) FY 2020-21  Source of finance and quantum of funds available for running the University (for last audited year) FY 2020-21  Coan Interest —  1800660 Dated 07.05.2014  FD Created with Oriental Bank of Commerce, Chemb Enclosed Annex S  S.No. Year Date Income  1 2018-19 28.09.2019 5,249.54 lacs 2 2019-20 14.01.2021 6,807.26 lacs 3 2020-21 14.02.2022 6,429.04 lacs  Enclosed Annex T  Audited Balance Sheet 2020-21  Loan : Nil Interest : Rs.63,26,74000/- Any other (pl. Specify) (i) Other receipts — Other income: Rs.4323000/- (excluding intered)  Other income: Rs.4323000/- (excluding intered)	

10.4	4	What is University's unit cost' of education? (Unit cost = total	Campus Student Strength in 2021-22 = 4,975 Students
		annual expenditure (budget accruals) divided by the number of	

students enrolled Unit cost calculated	excluding the salary	Actual Expenditure (with salary & wages components) Rs.
component may also be given		10,781.12 Lakhs – Rs. 2.17 lacs per student
		Actual (without salary & wages components) Rs. 8,559.68 – Rs.
		1.72 lacs per student

## I. Governance System

#### 11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (Please give names, profession & full postal address of the members and date of constitution):-	
	Governing Board Board of Management Academic Council Board of Studies Other (Details to be provided in <b>Appendix-XVII</b> )	Enclosed Annex U Enclosed Appendix-XVII
11.2	Dates of the meetings of the above bodies held during the last 2 Years  (Enclose attested copy of the minutes of the meetings)	1. Governing Body Meeting was held on 29.12.2020, 07.05.2021, 14.12.2021 and 20.04.2022  2. Meetings of Board of Management were held on 29.03.2019, 17.01.2020, 13.03.2020, 26.11.2020, 08.04.2021, 15.07.2021, 15.09.2021, 02.12.2021, 15.02022 and 06.04.2022  3. Meetings of Academic Council were held on 02.08.2019, 15.10.2019, 13.10.2020, 19.03.2021, 07.09.2021 and 17.03.2022  Copy of Minutes – Enclosed  Refer Annex V
11.3	What percentage of the members of the Boards of studies, or such other academic committee, are external? Enclose the guidelines for BOS or such other Committees.	In Board of Studies Approx. 33% (Two members are external in each BOS) As per Maharashtra State Govt. Act (No. 13 of 2014) and Statute No. 3.9 of First Statutes of Amity University Maharashtra  1. There shall be a Board of Studies for every subject or group of subjects, as may be proposed by the Dean/Director of the School concerned and approved by the Board of Management 2. The Board of Studies shall consist of:  a. Director of School or Head of Department, as the case may be-Chairperson.  If the Board has been constituted for more than one subject, the Vice Chancellor shall nominate the Chairperson;

- b. three teachers each from the category of Professors, Associate Professors and Assistant Professors of the subjects nominated by the Vice-Chancellor;
- c. one Expert each having experience in Industry, Academia and Research Organizations as nominated by the Vice-Chancellor.
- 3. The term of the nominated members shall be three years.
- 4. Powers and functions of Board of Studies
  - a. The Board of Studies shall have the following powers and duties, namely:
    - i. to prepare syllabus for various courses of studies and design online courses of studies, wherever feasible;
    - ii. to recommend books, including textbooks, supplementary reading, reference books and other material for such courses of Graduate and Postgraduate studies;
    - iii. to prepare requirements in respect of teaching of the subject at various courses including teachers' qualifications and infrastructure, such as library, laboratory, equipment, consumables etc. for consideration of Academic Council and Board of Management;
    - iv. to make recommendations to the Academic Council regarding the norms of recognition of postgraduate teachers;
    - v. to make recommendations to the Academic Council regarding the conduct of courses in university;
    - vi. to recommend names of suitable persons for inclusion in the panels for appointment of paper-setters, examiners and moderators at the University examinations in the subject;
    - vii. to suggest organization of orientation and refresher courses in the subject.
  - b. Every decision of the Board of Studies shall be placed before the Dean of concerned Faculty for approval and make further recommendations to the Academic Council, wherever necessary.
  - c. The Board shall meet as often as required.
  - d. The Chairperson of the Board of Studies shall preside over the meetings of the Board. In the absence of the

		Chairperson, the person elected by members present from amongst themselves shall preside at that meeting.  e. The Chairperson shall convene the meeting of the Board by issuing a notice of minimum eight days and shall inform the Registrar. However, for the urgent and special meetings no notice will be required to be given provided all the members are present either in person or through video conference.  f. One third of the members shall form the quorum.  g. Any items, questions, matters or proposals on the agenda shall be decided by majority votes of members present. In case of equality of votes, the Chairperson shall have a casting vote.
		h. A copy of minutes of meetings will be forwarded to Registrar of University under the signatures of the Chairperson and the Dean of faculty.
11.4	Are there other strategies to review academic programs	In addition to the Academic Council a Planning Board has also been
11.4		constituted by the Amity Education Group, wherein all the Vice
	besides the academic council? if yes, give details about	Chancellors of other Universities of Amity Education Group and a few
	what, when and how often are such review made?	other scholars/eminent researchers are members. Planning Board of
		Amity University Maharashtra has VCs of Amity Universities
		Rajasthan, Uttar Pradesh and Haryana as the members, besides a few
		other prominent educationists. The Planning Board has been
		empowered to review the Academic Programmes already approved by
		the Academic Council.

#### J. Research Profile

12.1	Faculty -wise and Department -wise information to be	
	provided in respect of the following:-	
	<ul><li>Teacher Students Ratio</li></ul>	Teacher Student Ratio: 1:17.33
	Classrooms	
	<ul><li>No. of Lecture Theatre</li></ul>	Enclosed Annex W
	Teaching labs	
	Computer Labs	
	<ul><li>Research labs (Major Equipment)</li></ul>	
	Research schools (M.Tech, Ph.D., Post	
	Doctoral Scholars)	
	<ul><li>Publications in last 3 years (Years –wise list)</li></ul>	
	No. Books Published	
	Patents	
	Transfer or Technology	
	➤ Inter –departmental Research (Inter-	
	Disciplinary)	
	Consultancy	
	Externally funded Research Projects	
	<ul><li>Educationally Programmes Arranged</li></ul>	

## K. Misc.

#### 13. Details of Non-Teaching Staff

13.1 Details of Non – Teaching Staff

Name	Designation	Age	<b>Qualification</b> S	cale of Pay	Date of Appointment	Trained yes	/No If Yes, Details
		•	Enclo	sed Annex X	ζ		
13.2	Summary of the	Non-					
	Teaching Staff		Particulars	Female	Male	Total	
			Administrative				
			Staff				
			Group A				
			Group B	1			
			Group C				
			Group D	_			
			Sub Total	52	106	158	
			Technical				
			Staff				
			Group A				
			Group B				
			Group C	1			
			Group D				
			Sub Total	00	26	26	
			<b>Grand Total</b>	52	132	184	

13.3	No. of Non-teaching staff						
	category wise	Category	Female	Male	Total		
		SC	0	0	0		
		ST	1	1	2		
		OBC	0	0	0		
		PH	1	0	1		
		General	49	132	181		
		Total	51	133	184		
13.4	Ratio of Non-Teaching staff to Students	1:27.03					
13.5	Ratio of Non-teaching staff to faculty	1:1.56					

Note: Apart from the above-mentioned Non-Teaching Staff 27 Security Guards and 32 Housekeeping Staff have been outsourced.

#### 14. Academics Results

14.1 Faculty –wise and course –wise academic results of the past 3 years					Enclosed Annex Y	
	S. No.	Course	No. of Candidates appeared	Results		

#### 15. Accreditation

15.1	Whether Accredited by NAAC? If yes, please provide the	
	following details:	
	Date of Accreditation	
	Period	No
	Grade	
	CGPA	
	Grading System Followed	
15.2	Whether course is accreditation by NBA? If yes, please	
	provide course-wise details as under: -	
	S. No.   Course   Whether   Period of	
	Accredited Accreditation	No
15.3	Other Accreditations if any	Nil
15.4	Any other information (Including special achievements by the university which may be relevant for the University	<ol> <li>University has been secured position between 102 to 125 universities of India in NIRF 2022 ranking.</li> <li>Amity University, Maharashtra has scored 110 among All India – Level in Hansa Research 2021.</li> <li>Amity University, Maharashtra has scored 3.5 star rating out of 5 in Institutions Innovation Council Ranking 2020-2021.</li> <li>Amity University Mumbai is Ranked between the top 101-200 universities in the World by "THE world impact ranking of Universities"</li> <li>Amity University Mumbai is Ranked Best Tech School in West Zone- 6, Best Tech School in Private Category - 22 and Best Tech School Overall Category (Government and Private) – 34 in DATAQUEST CMR Top Tech School Ranking-2022</li> </ol>

<ol> <li>University has ranked 47th amongst the all the Universities in India and ranked 59th in BBA India Today Ranking 2022</li> <li>During 2020 – 21, University has conducted 12 seminars, workshop and conferences, 22 Guest Lecturers, Expert Talk, Panel Discussion, FDP, 87 Webinars.</li> <li>During 2021 – 22, University has conducted 129 seminars, workshops, and conferences, 15 Guest Lectures, Expert Talk, Panel Discussion, FDP, 119 Webinars.</li> </ol>
Webinars.

#### 6. Strength and Weaknesses of the University

16.1	Strength of the University	(a) 27 Acres land located on National Highway
		(b) Excellent Infrastructure.
		(c) Four centers of excellence.
		(d) Strong Corporate Resource Center (CRC Team)
		(e) Good Placement Track Record.
		(f) Better Quality of Students and Faculty.
		(g) Several national and international MoUs/ Tie-Ups by
		Amity Education Group and University
		(h) Top 2% Scientists recognition:
		i) Dr. Dattatray Late - Engineering & Technology
		ii) Dr. Abhishek Guldhe – Biotechnology
16.2	Weaknesses of the University	The approach road to Amity University, which is about 3
		kilometers long and passes through a village, is very poor and
		destructive. The service lane along the national highway
		(Mumbai-Pune) is currently under construction.

#### **Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. the University will adhere to the rules, regulations, and guidelines of the UGC, Central Government and relevant Statutory Council (s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.amity.edu/mumbai

Signed and Sealed by the Head of the Institution

Dr. H S Vyas Registrar Prof. (Dr) A W Santhosh Kumar Vice Chancellor